

CCDE TUITION ASSISTANCE INFORMATION

Children's Center for Dance Education (CCDE) is a not-for-profit organization. Tuition Assistance is available for students participating in the regular class schedule. Eligibility is based on income and adjustments made to income as approved by the CCDE board of directors. Tuition Assistance funding is limited and the number of assistance available is set by the CCDE board of directors. Families who wish to apply for tuition assistance must meet the following requirements:

1. Complete a registration form for enrollment in CCDE classes for each child enrolled. A \$35 per family registration fee must accompany the enrollment form(s). If tuition assistance is denied and the family elects not to attend CCDE, this registration fee will be refunded.
2. Proof of income is required. A recent copy of a paycheck, disability check or social security check will be accepted.
3. Any other documentation that might assist your family in obtaining the tuition assistance.
4. Adjustments made to income: For each point a family qualifies for, \$1000 of income will be deducted off the after tax income reported on your most recent tax return.
 - 1 point for a single parent or single parent income
 - 1 point for each type of public assistance the family receives: (free or reduced lunch, public housing, etc)
 - 1 point for each family member living in the home
 - 1 point if any family member is a full time college student and living at home
 - 1 point if more than 1 child is a student at CCDE
 - 1 point if parent is divorced or separated and NOT receiving child support
 - 1 point if family is living with extended family (grandparents)
 - 1 point if Social Security and/or Disability and or unemployment is/are the only source of family income
 - 1 point if family has excessive outstanding medical bills (10% or more of yearly income excluding medical insurance payments)
 - 1 point for each foster child in the home
 - 1 point if family lives 25 miles or more from a studio

TUITION ASSISTANCE AWARDED BASED ON ADJUSTED INCOME

Level 1: Adjusted income of \$25,000 or less:

Partial Tuition of 50% off per child per month

Level 2: Adjusted income of \$25,001-40,000

Partial tuition of 25% off per child per month

POLICIES

1. Tuition Assistance includes unlimited classes.
2. The extra discount of 10% for additional student(s) in the same family does not apply
3. The extra discount of 10% for paying for a full semester does not apply
4. Families need to reapply for tuition assistance each year
5. The \$35 registration fee must be submitted before tuition assistance will be considered. This fee will be refunded if the student(s) are denied assistance.
6. Any additional fees (audition, costume, tickets) supplies (shoes, leotards, tights) or other expenses is not covered by tuition assistance.
7. If the student(s) decided to terminate or put on hold classes, CCDE must be informed.
8. Accounts must be kept in good standing with all current fees up to date. Accounts that are 60 days past due risk the loss of tuition assistance eligibility
9. Tuition Assistance can be applied for at any time during the school year.
10. Your family will receive a decision within the current billing cycle that the tuition assistance is applied for.
11. Tuition assistance may be revoked for poor attendance, participation and /or performance, at the discretion of the artistic staff.

CCDE APPLICATION FOR TUITION ASSISTANCE

DATE _____

Family Last Name: _____

Parent(s): _____

Address: _____

E-mail: _____

Student: _____ Class(es): _____

Student: _____ Class(es): _____

Student: _____ Class(es): _____

PLEASE BLACK OUT SOCIAL SECURITY NUMBERS AND ATTACH THE ITEMS LISTED BELOW. YOUR APPLICATION CANNOT BE PROCESSED WITHOUT THIS INFORMATION

1. Copy of your most current paycheck or paystub
2. \$35 registration fee (per family) and a completed registration form for each student. Fee is refundable if tuition assistance is denied and your family decides not to enroll in classes. Fee cannot be refunded after the student(s) accept tuition assistance and begin classes.
3. Any other documentation that might assist us in determining assistance level.

TOTAL YEARLY HOUSEHOLD INCOME (BEFORE TAXES): _____

ADJUSTMENTS: \$1000 OFF of after tax income for each point received

- _____ 1 point for a single parent income
- _____ 1 point for each type of public assistance received
- _____ 1 point for each family member living at home
- _____ 1 point if any family member is a full time college student
- _____ 1 point if more than 1 student at CCDE
- _____ 1 point if parent is divorced or separated and NOT receiving child support
- _____ 1 point if family has excessive medical bills of 10% or more of income
- _____ 1 point if Social Security and/or Disability is only source of income
- _____ 1 point for each foster child in the home
- _____ 1 point if family lives 25 miles or more from the studio

THE REST OF THE FORM IS TO BE COMPLETED BY CCDE:

_____ Family income after taxes
_____ Total amount to be adjusted (\$1000 for each point)
_____ Adjusted income

Assistance: YES _____ NO _____

Assistance Level: Level 1 _____ Level 2 _____

Financial Secretary Signature: _____

Date: _____