

Children's Center for Dance Education, Inc.

(An Indiana Corporation)

STUDENT TUITION POLICY

Effective August 1, 2018

Tuition is based on the total for a fall and spring semester and is due on first day of each month beginning in September and ending in May of each school calendar year. The first month's tuition payment plus a non-refundable registration fee of \$35 per family are due at the time of registration, regardless of date of student enrollment. A tuition fee scale will also be made available for students that wish to enroll month to month. Tuition paid for the semester or year in advance is non-refundable. Tuition for the month of August is half price.

A \$10.00 late fee will be added if tuition is not in by the 10th of each month.

Payments may be made monthly, or by a lump sum payment for the entire semester or school year. A 10% discount will be given for either lump sum payment per semester or per school calendar year.

A 10% tuition discount is available for each additional child per family that is registered for classes within the same school year. Discount may not be combined with the semester paid in full discount.

Tuition assistance opportunities are available for students that meet criteria as set forth by CCDE. A refundable registration fee of \$35 per family is due at the time of registration along with required documentation for tuition assistance consideration. Should the tuition assistance application not be approved, the refundable registration fee will be returned upon request.

If tuition becomes delinquent more than thirty (30) days, student will not be allowed to return to class until payment or arrangements have been made with our finance director.

Payment may be made via cash or check and may either be mailed or placed in the tuition drop box at the studio.

Any payment that is made that is returned as non-sufficient funds (NSF) from our banking institution will be assessed a \$30 NSF fee.

Failure to comply with student tuition policy may result in withdrawal of student from dance classes at any CCDE studio.